

Navigating the Business Office

Hours of Operation

Monday – Friday 9am – 5pm

2144 Chemical & Nuclear Engineering Building

Forms & Department Resources

ClarkNet

<https://clarknet.eng.umd.edu/materials-science-engineering>

Travel - CONCUR

<https://purchase.umd.edu/travel>

mse-chbe-fpetravel@umd.edu

Key & Card Access & Parking Requests

Achille Prete

mse-chbe-facilities@umd.edu

301-405-0231

Human Resources

mse-payroll@umd.edu

Alexis Jenkins 301-314-1969

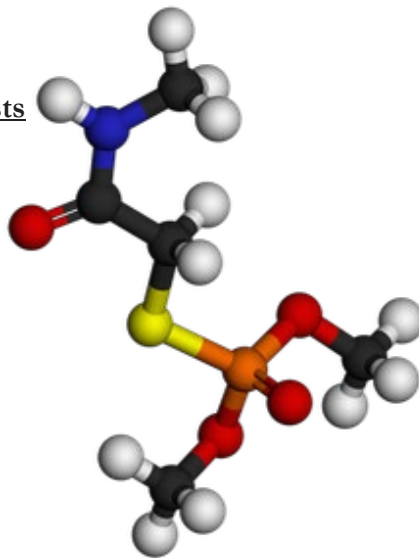
ajenkin4@umd.edu

Karin Shortino

shortino@umd.edu

University Human Resources

<https://uhr.umd.edu/>



MSE Purchasing

mse-purchasing@umd.edu

Purchaser - MSE

Christina Wilson 301-314-2693

Purchaser – MSE Support

Monique Prince 301-405-8930

ChBE - Purchasing

ench-purchasing@umd.edu

Purchaser - CS Wang Rsch Grp

Patricia Lorenzana 301-405-1935

Purchaser – ChBE

Monique Prince 301-405-8930

Purchaser – ChBE Support

Christina Wilson 301-314-2693

Package Pick Up

2144 Chem Nuc Bldg

10am – 5pm Mon - Fri

301-405-0231